

**South West Wiltshire Area Board  
Community Areas Transport Group (CATG)**

**Thursday 28 February 2013  
2.30pm, Dinton Village Hall**

**Minutes**

1. Apologies and Introductions

In attendance:

- i. Cllr Tony Deane (Chair) (AD)
- ii. Cllr Jose Green (JG)
- iii. Cllr Bridget Wayman (BW)
- iv. Cllr Richard Beattie (RB)
- v. Cllr George Jeans (GJ)
  
- vi. Morwenna Brewer, Ansty Parish Councillor (MB)
- vii. Clive Upton, Dinton resident (CU)
- viii. Sheila Sheppard, Barford St Martin Parish Councillor (SS)
- ix. Ivan Seviour, Wilton Town Councillor (IS)
- x. David Robertson, Hindon Parish Councillor (DR)
- xi. Clare Churchill, Quidhampton Parish Clerk (CC)
- xii. Tom Gardner, Senior Engineer (TG)
- xiii. Pete Jung, Wilton NPT (PJ)
- xiv. Bev Ford, Tisbury Community Safety Partnership (BF)
- xv. Tony Phillips, Fovant Parish Councillor (AP)
- xvi. Roger Little, West Tisbury Parish Councillor (RL)
- xvii. Tracy Myers, Highways Technician (TM)
- xix. Rebecca M'Zadeh, Highways Technician (RM)
- xx. Mary White, Mere Parish Councillor (MW)
- xxi. Spencer Drinkwater, Principle Transport Planner (SD)

Apologies received from: Patrick Boyles (Chilmark Parish Councillor), Tony Peel (Tollard Royal Parish Councillor), Catherine Purves (Wilton Town Council Clerk), Charles Smith (Dinton Parish Councillor), Robin Garran (Alvediston Parish Councillor), Ashley Truluck (Broad Chalke Community Plan), Clare Golden (Bowerchalke Parish Councillor).

AD thanked TM for all his work with South West Wiltshire CATG; RM will be the new point of contact for all street scene and highways issues across the Mere, Tisbury and Wilton community areas.

2. Minutes from meeting on 15 January 2013 accepted with no changes.

AD reported that the WC SID has recently been vandalised in Dinton. TM will take it back to the depot.

Update on actions agreed at meeting on 15 January 2013:

Issue	Action	By whom?	Update?
Wiltshire Council SID deployment list	Re-send details with copy of minutes	SH	Details sent – <b>SH to re-send with these minutes</b>
Vehicles driving onto verges and causing damage	Undertake action to raise profile of problems caused	AD / SH	AD raised issue with portfolio holder who felt it would get lost unless serious example to make case of. To be put on hold for now. <b>Any examples to be sent to SH to compile.</b> TM explained authority usually have rights to one metre either side of highway. GJ raised point that occasionally vehicles have to use verge and this needs to be understood.
Weight limit signage in Water Street, Mere	Go back to Yapps again and renegotiate for them to agree to install sign on side of building	GJ to be asked to do this	GJ advised that Yapps will not have sign on side of building. Explained proposal for new signage on post. MW concurred with this suggestion and advised many vehicles getting stuck. Problems with satnavs; SD advised that the Government is trying to get companies to purchase satnavs with full road details. <b>ACTION – SD to feedback to central Wiltshire Council team issues raised.</b> TG advised ideally give advanced notice. <b>ACTION – TG to explore new signage.</b> <b>ACTION – BW to follow up re. signage on A303 and write to Highways Agency if necessary.</b>
A303 near Chetcombe Farm, Mere	Forward details of planned works by Highways Agency with minutes	SH	Details sent
Fovant, Dean Lane, recent crash	Chase up with Mark Stansby for specific actions near Dean Lane and re-send A30 route study update with minutes	SH	Mark Stansby reports that new junction warning signs are due to be installed. <b>ACTION - SH to get more specific details.</b>
Bus Route 25 timetable	Make enquiries as to availability	SH	Timetables now being put back into bus shelters after re-branding exercise. CU reported bus shelter in Fisherton Street, no timetable for bus 25/26. <b>ACTION – SH to chase up.</b> AD advised that he and RB attended meeting in Trowbridge re. improving

			Tisbury station e.g. noticeboard, info, volunteers, TBA taking on a role with this.
Tisbury footbridge, Court Street	Check for estimated date of completion	SH	Costs for link path have increased – Julian Haines (Wiltshire Council) has agreed to seek consent for the remainder of the path as a raised boardwalk. Timescales for eventual construction not yet known.
Tisbury, Squalls Lane, speeding issue	Chase up metro count	SH	TG advised that resident continues to write in. TG asked whether group supported investigation. <b>ACTION - AD to visit resident and advise she raises it with Parish Council.</b>
Mere, The Lynch junction with Pettridge Lane, poor visibility	Chase for update from Parish Council	SH	Parish Council have written a letter to the owner of the property with the request to remove the hedge on the junction of The Lynch/Pettridge Lane. No-one currently living in property so letter sent through Estate Agents. GJ advised still no response. Parish Council have requested full details of verge ownership. <b>ACTION - RM to speak to Ray McKenzie to chase up.</b> AD requested that Mere PC put together 'master plan' for Mere as lots of individual issues coming forward. <b>ACTION – Mere PC to put together transport improvement plan for parish.</b>
Quidhampton, raised kerb requested outside new build properties to protect pedestrians	Investigate proposal fully to return to next CATG	TG	TG suggested road safety audit to explore possible raised kerb footway, no cost to CATG. Estimates eventual scheme would cost £10-15,000. <b>ACTION - TG to report back to future CATG.</b>
Fonthill Bishop, approach from East on B3089, recent metro count result 85 <sup>th</sup> percentile was 47.9mph (speed limit is 30mph)	Investigate reason for 30mph being upheld in recent speed limit review on A/B roads	TG	AD reported Simon Fowler from Fonthill Bishop Parish Meeting had written in with his concerns about issue being raised. Road will be re-investigated to look at alternative possible measures. TG advised likely to happen towards end of next financial year and will consider all options.
South Street, Wilton, speeding	Liaise with Parish Council to investigate any additional measures and report back to next CATG	TG	TG will look at enhanced gateway options. <b>ACTION - TG to report back to future CATG.</b> IS confirmed that issue raised by local resident.

Speed bump on the Handley road in Bowerchalke	Investigate danger caused	TM	TM advised that CC has requested major maintenance team to look at for remedial work. <b>ACTION - RM to follow up.</b>
New bus shelter in Bowerchalke	Liaise with Parish Council and report back to CATG	TG	Parish Council have received revised quote for shelter. TG investigating the ownership of the verge and any other technical/cost issues that might arise. TG advised that land is highway land. Planning permission not required. Earth works required to create base, potentially electrical works and retaining wall required. Cost of construction approx £5,000. <b>TG to put together possible schemes and costs.</b>
Tisbury, yellow lines put down in error in the square	Investigate issue and report back	TG	Double yellow lines due to be removed when other waiting restrictions are implemented in the High Street (in April).
Dilapidated fingerposts in Donhead St Andrew	Request Area Board approves up to £1,650 for three new finger posts in Donhead St Andrew, as proposed by CATG	SH	Funding approved at Area Board meeting on 6 February 2013
New sign needed in Chetcombe Road, Mere	Refer to Mark Stansby in first instance for assessment	SH	No further action – sign appears to have been re-fitted
Speed limit in vicinity of new pre-school in Zeals	Add to list for consideration of which c class/unclassified roads to prioritise for assessment in 2013/14	SH	Added to list
Pedestrian crossing in Bishopstone, issues with water/mud	Liaise with JG and further investigation	SH	TG investigating.
Standing water on B3089 in Barford St Martin	Look at issue and liaise with David Button	TM	SS reported ongoing issue but recently less rain. TM reported that DB has spoken to Danny Everett, advised no action at moment due review taking place on whole water system in area.

### 3. Budget update

AD advised that budget was agreed at full council on 26.2.13 but still unsure of CATG allowance for next financial year.

TG advised approx £3,500 left in this financial year budget.

### 4. Review of other schemes in the Mere, Tisbury and Wilton Community Areas

Issue	Update provided on 15 January 2013	Update on 28 February 2013
Dinton, B3089 Refuge Island	Construction due for March 2013	TG advised construction due for 25 March, 2 week programme. Will discuss with Parish Council about type of trees to be included.
Wilton, Waiting restrictions at five locations in the Waterditchampton area	Report is with cabinet member for approval	TG advised order placed.
Tisbury, Hindon Lane yellow lines	Due to be put in before end of financial year	Due by April 2013.
A30 Fovant, Junction improvements	TG due to meet with Parish Council in due course. In contact with AP about this.	No further update.
A30 in Fovant – speed limit changes	AP advised Parish has received explanation. Alternative measures to be put in. TG advised April/May installation.	No further update.
Teffont Magna, B3089, erosion of grass bank	To be dealt with as part of white lining initiative	No further update.
Semley, Calais Hill, Resurfacing issues	CC advised there has been a delay due to change in contractor. Major maintenance list due to be discussed shortly	No further update.
Dropped kerbs	AD reported that he had received letters of thanks to officers for work done in Coronation Drive. AD reminded Parishes to consider if any dropped kerbs needed in their area	No new requests.
Mere, Walnut pub junction	TG advised work due to take place imminently	TM advised he visited area yesterday and work not yet done. GJ advised major development (138 houses) likely to take place next to

		<p>site. May look at using roundabout as entrance to development.</p> <p>Agreed to let scheme go ahead as interim measure. MW stated that roundabout should not have been put in originally as it was against wishes of Parish Council.</p>
Wilton, Market Place, Pedestrians crossing the road on South and North Street	Still waiting for work to check the ducting for possible crossing installation	RB reported ducting is adequate. Engineers still working on cost of scheme.
Wilton, Market Place, Vehicles failing to clear pelican crossing between Market Place and Lloyds	Still waiting for outcome of investigative work to check ducting for possible crossing installations. Extra loop fitted may then be used to assist this issue	Two schemes now merged into one (see above).
Donhead St Mary, A30, Higher Coombe, condition of road	No update, A30 currently being assessed as part of route study	No further update.
West Tisbury, Tuckingmill	No update, TG still due to meet up with RL	<p>RL advised meeting has been held. TG reported concerns from some residents about existing scheme.</p> <p><b>ACTION – SH to request metro count.</b></p> <p><b>ACTION – RL to discuss possible £200 contribution from West Tisbury PC towards topographical survey.</b></p> <p><b>ACTION – SH to request Area Board approves £800 from CATG budget towards topographical survey.</b></p>
East Knoyle, Hindon Road, White lines need to painted outside village shop	Will form part of white lining initiative	No further update.
Fovant, The Poplars, Parking for residents	No update, Consultation currently underway; tenants are being asked where they would prioritise future investment	No longer CATG issue.
Community SID	Community SID requests from all parishes have been collected. CS due to send details to SH so that advertising for volunteers can begin	<b>ACTION – SH to chase CS to send details.</b>

Renewal of white lines initiative	All requests from Parish Council received by end of December 2012. CC advised that financial risk would be great if work ordered now, due to weather. Decision taken to delay works until March.	Hindon reported their lines have been done. TM advised that area gang can be asked to do works at weekends. All requests submitted will be processed. <b>ACTION - TM to ask for updates to be provided to SH so that parishes can be kept updated.</b>
Broad Chalke, new layby and bus stop	TG due to meet with Ashley Truluck on 22.1.13. Survey has been ordered for this month. Parish Council have confirmed contribution of £200.	Topographical survey to be undertaken in March. Part of community hub scheme. <b>ACTION - TG to report back to future CATG meeting.</b>
Barford St Martin, Shaftesbury Road	SS advised delay in carrying out pedestrian assessment until after Christmas period to ensure accurate assessment. Parish Council due to arrange at meeting this evening.	SS reported pedestrian assessment carried out. Surprised by results, were much less than anticipated. Parish Council have decided no further action.
East Knoyle, footpath from turnpike	Previously raised by Cllr Bridget Wayman.	BW on A350 Parish Council want footpath extended. <b>ACTION – TG to investigate.</b> <b>ACTION – SH to add West Knoyle to c class road review request list.</b>
Enforcement against mud on roads, particularly in West Tisbury area	Information circulated to CATG. AD reported improvement, one of farmers in Wardour has purchased road brush. MD confirmed this is being used.	RM reported lots of recent correspondence. Farmer has right of access to land, issues for local residents. Farmer in question is responding to requests. RL reported change of use has led to industrial level increase. RB asked if vehicles are required to have flashing lights on, as this is not happening.
Request for a sign to turn on lights in tunnel on road between Tisbury and Hindon		Still no response from Transport department. <b>ACTION – TG to follow up.</b>

5. New issues for consideration

LOCATION	ISSUE	ACTION
Ansty	<p>Confused priority in the narrows, at the north end of the High Street near Ansty Water. Sightlines are poor and there is a frequent problem of cars being forced to back a long way by oncoming large vehicles. Installation of right of way signage has been requested by Parish Council, citing Ludwell as an example.</p> <p>Comments by officers:            a) The sightlines are limited which could prohibit a scheme from being implemented.            b) A number of signs would need to be introduced to inform motorists of the arrangement. Placing signs may be undesirable and also problematical.            C) Speeds may increase as a result of giving priority to vehicles from a particular direction.            A feasibility study would be warranted should this be provisionally put forward by the CATG.</p>	<p><b>ACTION – TG to investigate further and liaise with Parish Meeting.</b></p>
Mere	<p>A nasty accident occurred on the road between West Knoyle and Mere recently. The accident occurred on the very dangerous double bend on the West Knoyle side of the “Hovis Bakery” house (it is actually in the parish of Mere) and it was necessary to call the Air Ambulance out although we do not know how badly injured the occupants of the car were. Indeed, there have been three accidents in this location since Xmas. The accidents are all with vehicles travelling from West Knoyle towards Gillingham and they all just miss the first corner. There is now a deep ditch on the corner, which makes the results of the accidents worse. Parish Council are writing to urge the CATG committee to consider the provision of some better signage before the bend and/or arrows to be put up.</p>	<p>TM advised that bends have been patched in the last week or so. Group agreed no further action.</p>
Barford St Martin	<p>Parish Council has estimates for the planting of a beech hedge on the boundary of the Cemetery facing the B3089, at the point where a 50mph speed limit is about to reduce to a 30mph limit. Not only would the hedge improve the appearance of the Cemetery and afford more privacy, it would also improve the street scene and encourage speed reduction at this western edge of the village. Parish Council asking whether this would be a legitimate request for funding.</p>	<p>SD advised that this would not be appropriate for CATG funding.  <b>ACTION – SH to follow up re. alternative funding options.</b></p>
Stourton	<p>The position of the sign at the junction of the B3092 and the High Street. The Parish Council have</p>	<p><b>ACTION – GJ to meet with Parish Council and</b></p>



	received many complaints in the past about the position of the sign causing a 'blind spot' as you approach the junction. Members of the Council held a site meeting at the junction with the Senior Traffic Management Engineer (Wiltshire Council) who did not agree with changing the sign. The Parish Council disagree with this decision, and have since considered various options as other complaints have been received. The option discussed at the last meeting was to change the junction from a 'give way' to a 'stop' junction, thus ensuring that motorists are forced to stop and check properly for any oncoming traffic that may have been hidden by the 'blind spot'.	<b>report back to future CATG meeting.</b>
Mere	Pedestrian safety in The Square. The Parish Council have discussed the proposal to look at appropriate pedestrian safety measures for The Square. The Parish Clerk will present this request to the CATG.	MW explained that Parish Council have received a couple of requests so agreed to bring to CATG re. possible pedestrian crossing. BW advised that the issue has been looked at before but problem with sight lines, which is why other crossing was located where it is. Group agreed no further action.
Teffont	Recent car crash near the village hall – to be discussed during the CATG meeting.	<b>ACTION – SH to investigate for further details.</b>

6. AOB

No issues raised.

7. Date of Next Meeting – TBC

**Summary of actions:**

<b>Issue</b>	<b>Action</b>	<b>By whom?</b>
Wiltshire Council SID deployment list	Re-send with minutes	SH
Vehicles driving onto verges and causing damage	Send any examples to SH to compile	All
Weight limit signage in Water Street, Mere	Explore new signage possibilities Follow up re. signage on A303 and write to Highways Agency if necessary	TG BW

Fovant, Dean Lane	Obtain more specific details about changes at junction included within A30 route study	SH
Bus route 25/26 timetables	Chase up re. no timetables at bus shelter in Fisherton Street	SH
Tisbury, Squalls Lane speeding issue	Visit resident and advise issue is raised with Parish Council	AD
Mere, The Lynch junction with Pettridge Lane, poor visibility	Speak to Ray McKenzie to chase up verge ownership	RM
Mere Parish transport issues	Put together a plan for the parish	Mere PC
Quidhampton, raised kerb requested outside new build properties to protect pedestrians	Order road safety audit and report back to CATG	TG
South Street, Wilton, speeding	Look at possible additional measures and report back to CATG	TG
Speed bump on the Handley road in Bowerchalke	Chase up with major maintenance team	RM
New bus shelter in Bowerchalke	Put together possible schemes and costs	TG
West Tisbury, Tuckingmill bollards	Request metro count  Confirm whether Parish Council willing to contribute £200 towards topographical survey  Request Area Board approves £800 from CATG budget towards topographical survey	SH  RL  SH
Community SID	Chase co-ordinator (CS) for details to advertise for volunteers	SH
Renewal of white lines initiative	Request that updates be provided to SH so that Parish Councils can be kept informed of progress	TM
Broad Chalke, new layby and bus stop	Report back to CATG after topographical survey	TG
East Knoyle, footpath from turnpike	Investigate issue  Add West Knoyle to c class / unclassified road review consideration list	TG  SH
Request for a sign to turn on lights in tunnel on road between Tisbury and Hindon	Chase Department of Transport for an update	TG
Ansty, confused priority in the narrows at North end of High Street	Investigate further and liaise with Parish Meeting	TG

Barford St Martin, beech hedge for boundary of Cemetery	Follow up re. alternative funding options	SH
Position of the sign at the junction of the B3092 and the High Street in Stourton.	Meet with Parish Council and report back to CATG	GJ
Recent car crash in Teffont	Investigate for further details	SH